

TIDEWATER EMERGENCY MEDICAL SERVICES COUNCIL, INC.

Board of Directors

MINUTES, September 8, 2022

Directors Present

Amy Ward, Treasurer, Portsmouth
Stewart W. Martin, MD, Virginia Beach
Genemarie McGee, RN, Vice Pres., VHHA
Pat Humphries, Isle of Wight
Michael T. Brooks, Norfolk
Robert G. Burton, Norfolk
Darren Padilla, Chesapeake
James Reynolds, Chesapeake
Vernie Francis, Franklin
Daniel A. Norville, Virginia Beach
Terri Christman, Northampton Co.
Janice E. McKay, Tidewater ENA
Brian Phillips, Special Operations
Jim Redick, At-Large
Jim Wood, Virginia Beach

Directors Virtual

Donna Marchant-Roof, Allied Health
Keith Johnson, Suffolk

Directors Absent

Clayton Gaskins, Southampton Co
Charles Ray Pruitt, Accomack Co
Christopher I. Jacobs, JD, Virginia Beach
Edward M. Brazle, Virginia Beach
Traci Richards, Behavior/Mental Health
John DiBacco, Norfolk
John W. McNulty, III, Chesapeake
W. Travis Kirby, PA-C, EVMS
Lewis H. Siegel, VaCEP, President

Others Present

David Long, Executive Director and Secretary
Chris Vernovai, Office of EMS (Virtual)
Chad Gregg, Office of EMS (Virtual)

1. Opening – Ms. McGee called the meeting to order at 6:05 pm. Directors and guests introduced themselves. A **motion** was made, seconded and passed to approve the Board of Directors meeting minutes of 06-09-2022.
2. Treasurer's Report – Ms. Ward provided an overview of financial statements and investment accounts. Mr. Long reported that Zuckerman & Associates have completed the FY22 Audit and are preparing the preliminary reports. The preliminary report will be shared with the Audit & Finance Committee for review ahead of preparation of the final draft.
3. Other Committee Reports –
 - A. Governor's Advisory Board – Mr. Long reported that the EMS Advisory Board met on August 5, 2022 in Richmond. There were two items of significance: one, the EMS Symposium will be held as schedule November 9-13, 2022 in Norfolk; and two, TEMS does not have representation on the GAD; awaiting Governor Youngkin's office to make appointments.
4. Consent Agenda – Ms. McGee asked if any director would like to remove any item from the consent agenda for separate discussion and vote. There were no requests, and a **motion** was made, seconded and passed to approve the items on the consent agenda as presented below:
 - A. Approve OEMS Disclosure Roster, TEMS Organizational Structure 09-2022 and TEMS Staff Assignments and Reporting 09-2022
 - B. Acknowledge approval of EMS/Trauma PI Plan and agency template (*no change from March 2021*)
 - C. Approve CISM policies rev 2015-09-10 (*no change*)
 - D. Approve the TEMS Staff Handbook 2022-06 (*following annual review and revision*)
5. Other Unfinished and New Business
 - A. HRMMRS SHSP and UASI Grants - \$134,600; \$430,950 – Total \$565,550: Mr. Long reported that HRMMRS had submitted federal grants, which graded well; waiting for FEMA and VDEM to make notifications of wards.
 - B. FEMA Public Assistance (PA) Grant - \$158,382.42: Mr. Long reported the TEMS qualified as a non-profit to seek Public Assistance from FEMA for COVID-19 related expenses. The application has

been reviewed and approved by FEMA and VDEM. At this point, we are waiting on disbursement of funds. We are now eligible for 90% reimbursement from July 1, - December 31, 2022.

- C. TEMS Update – Whole Blood, i-GEL (RSAF grant), Performance Improvement (hosting an NFA class) - TEMS is taking critical next steps in supply EMS agencies with whole blood to reduce mortality rates from traumatic injury. Training for VB Rescue will occur September 19 and 22 that will include media coverage. There will be a blood drive hosted by TEMS on September 27 this will be the first blood collection by The Blood Connection in Virginia. The first scheduled blood delivery will be October 4, 2022. TEMS applied for an RSAF grant to replace the King supraglottic airway with i-GEL. That grant was approved and we have received our award letter from OEMS, so TEMS will be moving forward with procurement and distribution of this new airway device. The Education & Training Committee is already working on training materials. In an effort to improve the knowledge base of our agencies performance improvement coordinators, TEMS and Chesapeake Fire Department successfully engaged Virginia Department of Fire Programs and the National Fire Academy to provide a local delivery of a six-day Quality Management course. The class will be delivered October 23 -28, 2022 at the TEMS office.
- D. Warehouse – TEMS/HRMMRS/EVHC: is entering year three of our five-year lease for warehouse space. Operations continue to evolve, but are running smoothly. Grant reimbursement continues to offset the costs of the warehouse near 100%.
- E. OEMS Update – Chris Vernovai – ESO her and HDE, EMS Symposium, and EMS Council re-designation: Chris stated that the Office of EMS continues to encourage EMS agencies and hospitals to transition to ESO. He reminded the Board that this year’s EMS Symposium will be held November 9-13, 2022 in downtown Norfolk. He encouraged Board members to drop the Marriott and Hilton Hotels at Waterside during the Symposium to get a firsthand account of the event. Chris reported that TEMS has been re-designated as a regional EMS council; letters should be signed by the Health Commissioner and mailed out soon. He also reported that the Council contract will be extended to December 31, 2022; further, he indicated new contracts would go into effect on January 1, 2023.

F. Other - none

6. Governance – Mr. Long reported for Mr. Brazle

- A. Board of Directors – Northampton County Board of Supervisors voted to appoint Terri Christman, Northampton County Department of EMS, to the TEMS Board for the remainder of the current term, which ends March 31, 2023.
- B. TEMS Strategic Plan Review – all Board members are asked to review the current Strategic Plan and identify areas of concerns, additions and/or deletions as we begin the review process.
- C. Board of Directors Retreat – the Governance committee discussed the recent turnover on the Board and that the majority of Board members have never served on a Board. The Director for asked for feedback regarding a potential board retreat. The Governance Committee agreed to bring the discussion to the full Board for consideration. There was mutual support for conducting a full-day Board retreat in early spring. The Director was tasked with identifying a contractor to conduct the retreat.
- D. Board appointments – the current Board term ends on March 31, 2023. Please reach out to Ed Brazle, chair of the Governance Committee if you would like to serve another term or if you would like to step down following this term.

7. Announcements – other dates, news and training on www.tidewaterems.org

- 8. Adjournment – With no additional business, Ms. McGee adjourned the meeting. The next meeting is scheduled for Thursday December 8, 2022.
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