

TIDEWATER EMERGENCY MEDICAL SERVICES COUNCIL, INC.

Board of Directors

MINUTES, March 10, 2022

Directors Present

Lewis H. Siegel, VaCEP, President
Stewart W. Martin, MD, Virginia Beach
Genemarie McGee, RN, Vice Pres., VHHA
Amy Ward, Treasurer, Portsmouth
Edward M. Brazle, Virginia Beach
Robert G. Burton, Norfolk
Amy Ward, Portsmouth
James Reynolds, Chesapeake
Janice E. McKay, Tidewater ENA
Brian Phillips, Special Operations
Clayton Gaskins, Southampton Co
Michael T. Brooks, Norfolk
John DiBacco, Norfolk
W. Travis Kirby, PA-C, EVMS
Jim Wood, Virginia Beach
Darren Padilla, Chesapeake
Hollye B. Carpenter, Northampton Co.
Jim Redick, At-Large
Vernie Francis, Franklin
Traci Richards, Behavioral/Mental Health

Directors Absent

Charles Ray Pruitt, Accomack Co
Christopher I. Jacobs, JD, Virginia Beach
Pat Humphries, Isle of Wight
Daniel A. Norville, Virginia Beach
Donna Marchant-Roof, Allied Health
John W. McNulty, III, Chesapeake

Others Present

David Long, Executive Director and Secretary

1. Opening – Dr. Siegel called the meeting to order at 6:15 pm. Directors and guests introduced themselves. A **motion** was made, seconded and passed to approve the Board of Directors meeting minutes of 12-09-2021.
2. Treasurer's Report – Ms. Ward
 - A. Audit and Finance Committee report (Financial Reports posted with online agenda) – Ms. Ward provided an overview of financial statements and investment accounts. TEMS investments continue to be impacted by a volatile economy. TEMS has seen a loss in gains realized in 2021, yet, TEMS remains in good fiscal shape.
 - B. Proposed FY23 Budget; 6% COLA; Warehouse and Capital Improvements – Ms. Ward commented that the Audit and Finance Committee have completed their first-pass review of the FY 2023 budget. The second-pass is scheduled for May 10, 2022. The FY23 Budget draft includes a 6% COLA and allocation for the TEMS warehouse and capital improvements (carpet replacement).
3. Other Committee Reports –
 - A. Commercial EMS Committee – Mr. Long reported that the Commercial EMS Committee has begun meeting once again. Further, he stated the importance of this committee and work being accomplished to address the role of Commercial EMS and its impact on the emergency medical services delivery system.
 - B. Nurse Managers Committee – Mr. Long reported that TEMS is working to establish the Nurse Managers Committee as a Standing Committee. The work of this committee also impacts the emergency medical delivery system and is a key stakeholder in collaborating solutions on topics like hospital closure, EMS resupply/exchange lists, MCI to name a few.
4. Consent Agenda – Dr. Siegel asked if any director would like to remove any item from the consent agenda for separate discussion and vote. There were no requests, and a **motion** was made, seconded and passed to approve the items on the consent agenda as presented below:
 - A. Approve Hampton Roads Mass Casualty Incident Response Guide (approved March 2017, no changes)
 - B. Acknowledge Approval of Tidewater Regional Trauma Triage Plan by OMD Committee (approved March 2021; no changes)
 - C. Acknowledge Approval of Tidewater Regional Stroke Triage Plan by OMD Committee (approved March 2021; no changes)
 - D. Acknowledge Approval of Tidewater Regional STEMI Triage Plan by OMD Committee (approved March

2021; no changes)

E. Approve the TEMS Regional EMS Awards Program (approved March 2018, no changes)

F. TEMS Bylaws (approved December 2021; no changes)

5. Other Unfinished and New Business

- A. FEMA Public Assistance Grant Funding – reimbursement update; Mr. Long reported that the deadline for Public Assistance for COVID has been extended to April 30, 2022 at 100% reimbursement. TEMS is currently eligible to receive \$130,000 for COVID related expenses.
- B. TEMS Healthcare Education Expo – May 10-15, 2022; Mr. Long informed the Board that planning for the Expo is going well. The Expo will offer over 100 courses and 50 presenters. TEMS has had an increased response rate to partnership and sponsorship requests. This year's Expo will feature the 2022 TEMS Regional Awards program on Saturday evening on May 14, 2022.
- C. TEMS Initiatives – I-Gel supraglottic airway device, Ultrasound, and Whole Blood; Dr. Siegel reported that the regional OMD's are supporting three initiatives that improve the quality of patient care. The i-GEL initiative has been submitted via the RSAF (Rescue Squad Assistance Fund) grant process; TEMS is hosting Ultrasound vendors; and TEMS has established a whole blood task force to address whole blood supply in the region.
- D. TEMS programs update (OEMS, HRMMRS, EVHC, CISM) – Mr. Long reported that the Regional Council Directors had a retreat with OEMS staff to discuss the "next" state contract. The current OEMS contract ends on June 30, 2022. This contract may be extended until a new contract is in place. It is likely that the new contract will remain a 5-year contract. The regional councils continue to assist OEMS with ESO and Handtevy rollouts as statewide platforms. Mr. Long also reported the Judy Shuck, the Eastern Virginia Healthcare Coalition (EVHC) program coordinator had tendered her retirement/resignation to be effective March 31, 2022. TEMS has posted the job and is currently accepting applications.
- E. Other

6. Governance – Mr. Brazle

- A. Mr. Schwalenberg (At-Large member) submitted his resignation after accepting a position as the Emergency Services Director with Person County, NC; Amy Ward has been appointed as the treasurer; A **motion** was made, seconded to ratify her appointment; the **motion** passed.
- B. Chief Brian Spicer retired from Suffolk Fire-Rescue and the City of Suffolk submitted Keith Johnson to fill the remainder of the term, which ends on March 31, 2023. A **motion** was made, seconded to ratify his appointment; the **motion** passed.
- C. With Mr. Schwalenberg's resignation, that created a vacancy for the At-Large Director. The Governance Committee submits the nomination of Jim Redick to fill the vacant At-Large seat on the Board of Directors for remainder of the term – March 31, 2023. A **motion** was made, seconded, and passed to approve his appointment.
- D. Strategic Regional EMS Plan, 2021-2024 – Mr. Brazle reported that the Governance Committee will be conducting a Board Self-Evaluation at the next Board meeting (Please list three to five points on which you believe the board should focus its attention in the next year – FY23).
- E. Other

7. Announcements – other dates, news and training on www.tidewaterems.org

8. Adjournment – With no additional business, Dr. Siegel adjourned the meeting. The next meeting is scheduled for Thursday June 10, 2022.

- Sign up for email Response news www.tidewaterems.org/listserv

Minutes prepared by David Long