

TIDEWATER EMERGENCY MEDICAL SERVICES COUNCIL, INC.

Board of Directors

MINUTES, September 9, 2021

Directors Present

Lewis H. Siegel, VaCEP, President  
Stewart W. Martin, MD, Virginia Beach  
Genemarie McGee, RN, Vice Pres., VHHA  
Pat Humphries, Isle of Wight  
Jeffrey J. Meyer, Portsmouth  
James Reynolds, Chesapeake  
Vernie Francis, Franklin  
Donna Marchant-Roof, Allied Health

Directors Virtual

Daniel A. Norville, Virginia Beach  
W. Travis Kirby, PA-C, EVMS  
Michael T. Brooks, Norfolk  
James B. Spicer, Suffolk  
Robert G. Burton, Norfolk  
Darren Padilla, Chesapeake  
Hollye B. Carpenter, Northampton Co.  
Jason "Todd" Lewis, Virginia Beach

Directors Absent

Clayton Gaskins, Southampton Co  
Charles Ray Pruitt, Accomack Co  
Christopher I. Jacobs, JD, Virginia Beach  
Edward M. Brazle, Virginia Beach  
Janice E. McKay, Tidewater ENA  
Thomas E. Schwalenberg, Treasurer, At-Large  
John DiBacco, Norfolk  
John W. McNulty, III, Chesapeake  
Brian Phillips, Special Operations

Others Present

David Long, Executive Director and Secretary  
Chris Vernovai, Office of EMS (Virtual)  
Amy Ward, Portsmouth

1. Opening – Dr. Siegel called the meeting to order at 6:05 pm. Directors and guests introduced themselves. A **motion** was made, seconded and passed to approve the Board of Directors meeting minutes of 06-10-2021.
2. Treasurer's Report – Mr. Long reported for Mr. Schwalenberg and provided an overview of financial statements and investment accounts and commented TEMS was in good fiscal shape. Additionally, it was reported that Zuckerman & Associates have completed the FY21 Audit and are preparing the final report.
3. Other Committee Reports –
  - A. OMD Committee – Dr. Siegel reported that the OMD Committee has been discussing the use of whole blood and ultrasound. These initiatives are reflective of – Strategic Plan 1.2. Identify emerging trends and best practices EMS patient care, and seek region-wide efficiencies, consistency, cost sharing and reduced duplication. Additional discussion regarding a trial program for both initiatives using the MD-2 program in Virginia Beach.
  - B. Governor's Advisory Board – Mr. Long reported for Mr. Schwalenberg that the EMS Advisory Board met on August 6, 2021 in Richmond. There were two items of significance: one, the EMS Symposium will be held as schedule November 3-7, 2021 in Norfolk; and two, the Office of EMS has awarded a contract to ESO for the State's EMS Patient Care Information System. This is being provided to EMS agencies at no-cost. Additionally, the BAG voted to "pay for" the fees associated with the Health Data Exchange for hospitals.
4. Consent Agenda – Dr. Siegel asked if any director would like to remove any item from the consent agenda for separate discussion and vote. There were no requests, and a **motion** was made, seconded and passed to approve the items on the consent agenda as presented below:
  - A. Approve OEMS Disclosure Roster, TEMS Organizational Structure 09-2021 and TEMS Staff Assignments and Reporting 09-2021
  - B. Acknowledge approval of EMS/Trauma PI Plan and agency template (*no change from prior*)
  - C. Approve CISM policies rev 9-10-15 (*no change from prior*)
  - D. Ratify VDH TEMS EMS Services Agreement 517 18 M045 Final – Contract Modification #2

E. Approve the TEMS Staff Handbook 2021-07 (*following annual review and revision*)

5. Other Unfinished and New Business

- A. HRMMRS SHSP and UASI Grants - \$220,500; \$517,225 – Total \$737,725: Mr. Long reported that HRMMRS had submitted federal grants, which graded well; waiting for FEMS and VDEM to make notifications of wards.
- B. FEMA Public Assistance (PA) Grant - \$103,650.93: Mr. Long reported the TEMS qualified as a non-profit to seek Public Assistance from FEMA for COVID-19 related expenses. The application has been reviewed and approved by FEMA and VDEM. At this point, we are waiting on disbursement of funds.
- C. TEMS FY21 Regional Awards – an Awards Luncheon was held on June 21, 2021 at the TEMS office. Award recipients were interviewed during the luncheon and an awards video was produced and distributed via social media sites and posted on the TEMS website. A copy was also provided to the state.
- D. TEMS Marketing – a TEMS Marketing Plan card was provided to review the impact of our Media & Marketing Plan. An example of the impact is the TEMS 2020 EMS Awards Winners with a Calculated Publicity Value of \$65,042.
- E. Warehouse – TEMS/HRMMRS/EVHC: approaching our one-year anniversary at the warehouse. Operations continue to evolve, but are running smoothly. Due to contents of the warehouse across the three programs, TEMS is carrying \$1.5M insurance policy on contents; Fleetway Properties, LLC is responsible for the building.
- F. OEMS Update – EMS Council re-designation: the regional councils are required by the Board of Health to submit a designation application every three years. Our current designation ends June 30, 2022. A successful application will designate from July 1, 2022 through June 30, 2025. (*application was submitted on October 6, 2021*).

G. Other - none

6. Governance – Mr. Long reported for Mr. Brazle

- A. Board of Directors – Jeff Meyer left PFRES after accepting a new position with the Virginia Beach Department of EMS; Amy Ward has been appointed interim Director representing the City of Portsmouth.
- B. Bylaws revision – revision to the bylaws Add at-large organization representing Behavioral/Mental Health

7. Announcements – other dates, news and training on [www.tidewaterems.org](http://www.tidewaterems.org)

- 8. Adjournment – With no additional business, Dr. Siegel adjourned the meeting. The next meeting is scheduled for Thursday December 9, 2021.
  - Sign up for email Response news [www.tidewaterems.org/listserv](http://www.tidewaterems.org/listserv)

Minutes prepared by David Long