

Tidewater Emergency Medical Services Council, Inc.

**Governance Committee
Minutes – May 31, 2022**

Present

Ed Brazle, Chair
Chris Jacobs
James Reynolds
David Long

Absent

1. The chair called the meeting to order at 3:00 pm. A motion passed to approve the meeting minutes of March 11, 2021.
2. Discussion regarding a Board of Director's retreat. Given the degree of turnover on the TEMS Board of Directors, the Executive Director felt it would be an opportune time to conduct a Board retreat. Committee members discussed the benefits and obstacles to include: time frame (half-day vs. full-day), location (local vs. out-of-area), and topics of discussion. The Governance Committee voted to recommend a Board retreat to the full Board of Directors. Further, it was recommended to plan a retreat for early fall if possible; preferably in October 2022.
3. Appointment/re-appointments – The Governance Committee discussed the timeline for developing a **full slate of Directors** and a **slate of Officers** for the upcoming term April 1, 2023 – March 31, 2025. Mr. Brazle will send appointment/reappointment letters to CAOs no later than January 6, 2023.
4. Discussion of the TEMS Strategic Regional EMS Plan – The Governance Committee recommended to conduct an assessment of regional progress based on the Strategic Regional EMS Plan and to identify Areas of Concern. Mr. Brazle will discuss during the regularly scheduled Board meeting on June 9, 2022.
5. With Hollye Carpenter's retirement from Northampton County Department of EMS, it creates a Board of Director's vacancy. Northampton County has been notified and has a Board of Supervisors meeting on June 14, 2022 to recommend a representative from Northampton County.
6. With Brian Spicer's departure from Suffolk Fire Department, it creates a vacancy on the Governance Committee. In accordance with TEMS Bylaws, the committee is in compliance with three board members. Chair Ed Brazle will discuss this vacancy at the next Board of Directors meeting on June 9, 2022.
7. With no additional business, the committee adjourned at 4:00 pm.

Minutes prepared by David Long