

TIDEWATER EMERGENCY MEDICAL SERVICES COUNCIL, INC.

Executive Committee Minutes

June 10, 2021

Attendance:

Lewis Siegel, Chair
Genemarie McGee, Vice-Chair
Thom Schwalenberg, Treasurer
David Long, Secretary
Jeffrey Meyer
John McNulty

Absent:

Janice McKay
Todd Lewis

1. Called the meeting to order at 5:30 pm. A **motion** was made, seconded and passed to approve the minutes of the December 10, 2020 meeting.
2. Review the FY22 budget (proposed by the Audit & Finance Committee) – presented by Thom Schwalenberg. A **motion** was made, seconded, and passed to recommend the TEMS FY22 budget to the Board of Directors.
3. VHHA-TEMS FY22 contract – not received to date; Mr. Long provided details on the VHHA-TEMS FY22 contract delay. No indication from VHHA or EVHC that the FY22 contract is in jeopardy, but delayed due to staffing changes, budget preparation, and COVID impacts.
4. TEMS Awards Program FY21 – deadline May 28, 2021; Mr. Long advised the TEMS nomination committee met virtually and identified awards recipients. An Awards Luncheon is planned for June 21 and a video will be produced and released prior to June 30, 2021.
5. Virginia Office of EMS FY22 contract – not received to date; Mr. Long advised that the OEMS FY22 contract had not been received. No indication from OEMS that the FY22 contract is in jeopardy, but delayed to COVID impacts.
6. COVID-19 and the Payroll Protection Program (PPP) – Loan #2; Mr. Long advised TEMS had met the benchmark for filing for “loan forgiveness.” A **motion** was made, seconded and passed to apply for loan forgiveness on or about July 6, 2021.
7. TEMS/HRMMRS/EVHC staffing changes; Mr. Long provided details of staffing changes in the EVHC program. The RHCC Manager was not recommended for contract renewal; therefore, the last day of employment is June 30, 2021. The Resource Management Specialist tendered resignation effective June 25, 2021 after accepting a new job offer. Additionally, the TEMS PI Coordinator had a job offer and was considering accepting. Discussion regarding a salary increase for the PI Coordinator led to a motion being made, seconded and passed to approve a salary increase for the TEMS PI coordinator.
8. TEMS building upgrades; Mr. Schwalenberg updated committee members on building upgrades and the capital improvement budget through FY25. Specifically, he discussed COVID impacts on material costs and the potential impact on project estimates. TEMS will continue to monitor and provide updates. An example was moving up the purchase of replacement windows to lock-in a lower price. A 50% deposit was paid to order windows with an 8-month wait. The balance will be paid upon install.
9. Unfinished/new business; Mr. Long reported that OEMS was acquired a new electronic health

records system, ESO. The goal is to get all TEMS EMS agencies and Healthcare Systems as registered users. TEMS will monitor progress over the next year and provide assistance as needed. The ESO platform is being offered to EMS agencies as a “no-cost” solution, a great incentive. However, OEMS will not pay for the hospitals to purchase ESO’s HDE component, which allows data exchange between the EMS agencies and the hospitals.

10. Adjourn

Minutes prepared by David Long