

**TIDEWATER EMERGENCY MEDICAL SERVICES, INC.  
TRAUMA TRIAGE PERFORMANCE IMPROVEMENT COMMITTEE MEETING MINUTES**

Meeting Date: September 14, 2017

Meeting Location: TEMS Office

Chaired By: Valeria Mitchell

Begin Time: 1700      End Time: 1800

Members Present: Christi Budy, Forrest Winslow, Jay Porter, Amy Smith-Peard, Greg DeYoung, Sheila DeYoung, Vicki Bagwell, David Brooks, Dr. Kuhn, Sonya Cooper (phone), Valeria Mitchell (phone)

Item (Project)	Discussion (Status)	Action Required	Barriers	By Whom/When
Introduction and Approval of Minutes	<p>Introduce and approve the July 2017 minutes.</p> <ul style="list-style-type: none"> <li>• Motion to approve by Christi Budy and second by Vicki Bagwell</li> <li>• Approved with correction to title from agenda to minutes</li> </ul>	N/A		
CHKD	<ul style="list-style-type: none"> <li>• CHKD Status update               <ul style="list-style-type: none"> <li>○ Should send out information in coming days</li> </ul> </li> <li>• Trauma triage plan changes update               <ul style="list-style-type: none"> <li>○ Plan written and approved by OMDs</li> <li>○ Jay to email plan to Trauma PI group</li> <li>○ Once CHKD is official, information can be posted online</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• CHKD to advise when go live and agencies to educate crews</li> <li>• Jay to email plan</li> <li>• Update website and app with new plan</li> </ul>		<ul style="list-style-type: none"> <li>• CHKD</li> <li>• Jay Porter</li> <li>• TEMS</li> </ul>
TEMS Data	<ul style="list-style-type: none"> <li>• Q2 data presentation (Data Group)               <ul style="list-style-type: none"> <li>○ Trauma onscene times are long</li> <li>○ Crews having issues with trauma triage criteria selection which show longer ons times and wrong destination</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Article on trauma center criteria selection/ons times</li> <li>• Agencies work on refining documentation</li> </ul>		<ul style="list-style-type: none"> <li>○ ???</li> <li>○ Agencies</li> </ul>
State Data	<ul style="list-style-type: none"> <li>• Status on conversation with State trauma registry coordinator               <ul style="list-style-type: none"> <li>○ IT working with state to have EMS data auto entered to Trauma Registry</li> <li>○ Talk to state (EMS) about scene time validation rule for trauma</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Invite state trauma registry and ems data coordinators to Oct 24 data session</li> </ul>		<ul style="list-style-type: none"> <li>○ Valeria and Jay</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>• notepads mailed               <ul style="list-style-type: none"> <li>○ Hospitals placing them in supply vending machines</li> </ul> </li> <li>• Trauma center roundtable breakfast status               <ul style="list-style-type: none"> <li>○ Quarterly meeting sponsored by trauma centers</li> <li>○ Engage drs, surgeons, referring facilities and EMS</li> <li>○ Quarterly breakfast-Trauma system focus, TEMS Trauma PI-EMS portion</li> <li>○ First tentatively scheduled for Nov 9 but during week of symposium</li> <li>○ Similar to VHAC/TEMS STEMI model-some duplicate information but different groups and focus</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Time and Date for Tidewater Trauma System meeting</li> </ul>		<ul style="list-style-type: none"> <li>• SNGH/Valeria</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• Meeting time change               <ul style="list-style-type: none"> <li>○ Times were changed to permit surgeons to attend but still not attending</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Update meeting times on web and send out reminders</li> <li>• Pull chest decompression information</li> </ul>		<ul style="list-style-type: none"> <li>• TEMS/Jay</li> <li>• Data group</li> </ul>

**Trauma Triage Subcommittee Meeting Minutes**

Item (Project)	Discussion (Status)	Action Required	Barriers	By Whom/When
	<ul style="list-style-type: none"> <li>○ Suggest moving meeting back to 1430 hours</li> <li>○ Symposium may affect Nov meeting attendance but Quarterly trauma meeting may suffice?</li> <li>• Chest decompression project                             <ul style="list-style-type: none"> <li>○ Attempted to pull data but state RW data is not complete-working on fix</li> <li>○ Look at appropriateness-evaluate from there</li> </ul> </li> </ul>			
Next Meeting	The Trauma PI Committee meeting will be held on November 9, 2017 at the TEMS Office at 1430 hours.	N/A		N/A