

**TIDEWATER EMERGENCY MEDICAL SERVICES, INC.**  
**EMS PROVIDER-PATIENT SAFETY PERFORMANCE IMPROVEMENT COMMITTEE MEETING MINUTES**

**Meeting Date:** May 11, 2017      **Meeting Location:** TEMS Office      **Chaired By:** Forrest Winslow  
**Begin Time:** 3:30 p.m.      **End Time:** 4:30 p.m.      **Minutes Submitted By:** Dessi Bradecich

**Members Present:** Jay Porter, Dessi Bradecich, Christy Budy, Greg DeYoung, Sheila DeYoung, and Forrest Winslow,  
**On the phone:** Chris Roberts, Amanda Pulley

Item (Project)	Discussion (Status)	Action Required	Barriers	By Whom/When
Introduction and Approval of Minutes	A <b>motion</b> was made to approve the May 11, 2017 minutes as presented. The motion was seconded and was <b>approved</b> .	N/A	N/A	N/A
Regional PI reports		•		• <i>Jay Porter</i>
EMS Plan	•	•		•
Meds and Med Errors	<ul style="list-style-type: none"> <li>• Went over the bulk of info. This is the first time pulling data so it is a starting point. Looked at:</li> <li>• 1Q Every medication given- route, dosage, frequency, total dosage given (started with the Narcotics and highlighted with red the troublesome info)</li> <li>• We are miscalculating the pediatric dosages</li>   <li>• Versed has too many different dosages</li>   <li>• Review standing orders for the region (CQI for the region)</li>   <li>• Protocol committee to look at dosages and see of ways to keep it simple for the providers</li> <li>• Greg DeYoung: would be helpful to have medications in pre- labeled container within the container (in containers/ baggies inside the drug box) in order to prevent medication errors of administering the wrong medication.</li> </ul>	<ul style="list-style-type: none"> <li>• Jay to send the individual reports to each agency</li>   <li>• Each agency to look at the specific Incident and investigate whether it is a documentation mistake or administration problem</li>   <li>• See if we can make the dosages more consistent</li> <li>• Write an article on Med Errors for the Response- have it online by 7/15</li> </ul>		<ul style="list-style-type: none"> <li>• <i>Jay Porter</i></li>   <li>• <i>Agencies</i></li>   <li>• <i>OMD</i></li>   <li>• <i>Dessi B.</i></li>   <li>• <i>Protocol Committee</i></li> </ul>

EMS PI Committee Minutes- 3-9-2017

Item (Project)	Discussion (Status)	Action Required	Barriers	By Whom/When
New Business	<ul style="list-style-type: none"> <li>• Need to recruit more members to this committee, reps from various agencies</li> <li>• Jay, Forrest and Dessi met and discussed who will do what for the committee. The minutes will be sent out way in advance to the committee members.</li> </ul>	<ul style="list-style-type: none"> <li>• Next MOC mtg. 6/14/2017 make an announcement that the committee needs representatives</li> <li>• Minutes transcribed and typed</li> </ul>		<ul style="list-style-type: none"> <li>• <i>Jay Porter</i></li> <li>• <i>Dessi B.</i></li> </ul>
<b>Roundtable</b>	<ul style="list-style-type: none"> <li>➤</li> <li>➤</li> <li>➤</li> <li>➤</li> <li>➤</li> </ul>	N/A		N/A
Next Meeting	Next Provider Patient Safety PI Committee will meet on July 13, 2017 at 1530 at TEMS	N/A	N/A	N/A