

Tidewater Emergency Medical Services Council, Inc.

**Governance Committee
Minutes, February 7, 2017**

Present

Jeffrey Wise, Chair
Jeffrey Meyer
Brian Spicer
Jim Chandler

Absent

Chris Jacobs

1. Chief Wise called the meeting to order at the council office at 2:00 pm. A motion passed to approve the November 17, 2016 committee minutes as distributed.
2. Develop slate of nominees for elections on March 9:
 - a. Board of Directors – Based on input from jurisdictions and organizations to date, the following slate was approved by the committee pending recommendations from the city of Virginia Beach, the Southampton County and the Virginia Hospital and Healthcare Association:
 - Accomack County: Charles Ray Pruitt, incumbent
 - At Large: Richard Craven, MD, incumbent
 - Chesapeake: Thomas Schwalenberg and John McNulty, incumbents, and Darren Padilla to succeed Donna Marchant-Roof
 - Eastern Virginia Medical School: Travis Kirby, incumbent
 - Franklin: Vince Holt to succeed Terry Bolton
 - Isle of Wight County: Jeffrey Terwilliger, incumbent
 - Norfolk: Jeffrey Wise and Dan Norville, incumbents, and Frances Emerson to succeed Paul Holota
 - Northampton County: Hollye Carpenter, incumbent
 - Portsmouth: Jeffrey Meyer, incumbent
 - Southampton County: pending
 - Special Operations Teams: Dennis Keane, incumbent
 - Suffolk: Brian Spicer, incumbent
 - Tidewater Emergency Nurses Association: Janice McKay, incumbent
 - Virginia Beach: pending
 - Virginia College of Emergency Physicians: Lewis H. Siegel, MD, incumbent
 - Virginia Hospital and Healthcare Association: pending
 - b. Officers – The following slate was approved by the committee:
 - President: Stewart Martin, MD (pending board member recommendations from the city of Virginia Beach)
 - Vice President: Richard Craven, MD
 - Treasurer: Wayne Shank (pending board member recommendations from the city of Virginia Beach)
 - c. At-large positions on the Executive Committee – the following slate was approved by the committee:

Genemarie McGee (pending board member recommendation from the Virginia Hospital and Healthcare Association)
Janice McKay
Jeffrey Meyer
Daniel Norville

3. Review and revise, if needed, the regional strategic EMS plan (begin 3rd year of 3-year plan); provide recommendations to Board of Directors:
 - a. The committee reviewed regional EMS mandates in the regional EMS contract, VDH regulations and Code of Virginia
 - b. The committee reviewed relevant sections of the Virginia EMS Plan
 - c. The committee reviewed the previous SWOT analysis and agreed to meet again by telephone conference call or by email to discuss any changes
 - d. The committee reviewed the vision included in the Strategic Regional EMS Plan and did not recommend any change.
 - e. The committee reviewed the mission statement included in the Strategic Regional EMS Plan and did not recommend any change
 - f. The committee discussed core strategies included in the Regional Strategic EMS Plan and agreed to meet again by telephone conference call or by email to discuss any changes.
 - g. Pending any changes as discussed by telephone conference call or by email, the committee agree to present the Regional Strategic EMS Plan to the Board of Directors for one-year re-approval without change.
4. Review proposal for changes in EMS performance improvement committee and subcommittee configuration, representation and goals – the committee reviewed the draft revised EMS Performance Improvement Plan which restructures the PI committees into one primary EMS PI Committee which reports directly to the Board of Directors, and committees under the main EMS PI Committee for STEMI, Trauma, Stroke and Provider/Patient Safety. Following discussion, the committee agreed to support the draft proposal and recommended renaming the various committees under the main EMS PI Committee to “subcommittees.” The committee also recommended moving the Protocol Workgroup from Medical Operations Committee to the Operational Medical Directors Committee, and to rename any workgroups to “subcommittees” if their work continues such as the MCI Workgroup and the Pharmacy Workgroup. The committee also discussed posting committee member names on the website so localities and organizations would be able to see who is representing them.
5. With no additional business, Chief Wise adjourned the committee at 3:30 pm.

Minutes prepared by Jim Chandler