

Tidewater Emergency Medical Services Council, Inc.

Governance Committee

Minutes, February 4, 2013

1. Call to Order – Dr. Yacus called the meeting to order at 2:10 pm.
2. A motion passed to approve the 11-19-12 Governance Committee minutes.
3. Nominations – Elections March 14, 2013
 - a. Review/discuss nominations received – Mr. Chandler reviewed correspondence received to date. All jurisdictions and organizations have responded except for the Accomack County, the City of Norfolk, EVMS and the Tidewater ENA. Chief Wise agreed to follow up with Norfolk. Mr. Chandler indicated he sent reminder emails to the others yesterday or today, and will follow up. Three known changes at this point are: Christopher Jacobs will replace Dr. Carleo as one of the representatives for Virginia Beach, Jeff Meyer will replace Jim Hoffler in Portsmouth and John McNulty will replace Jim Manley as one of the representatives for Chesapeake. Dr. Yacus indicated all officers were contacted and agreed to serve again if desired.
 - b. Prepare slate for board, officer and executive committee for distribution at least 2 weeks prior to elections. It was agreed to prepare a slate representing the above changes and to discuss finalization of the slate by email when we hear from the remaining jurisdictions and organizations. It was agreed to nominate the current officers and current executive committee members.
4. Strategic Plan review – Dr. Yacus will send the results of the last review of priorities by the Board in September which will be shared with the committee. During the next committee meeting we will review the plan and other documents required by contract and develop a list of recommended revisions, if any, of the plan for Board consideration in June. Members also discussed the Performance Improvement (PI) committee presentation during the last Board meeting, and the continuing need for an improved regional PI program.
5. Discussion about presentations to provide for Board education or preparation for upcoming issues – It was agreed to consider the following as potential upcoming Board meeting presentation topics:
 - a. State EMS regulatory update
 - b. State EMS Agency survey results
 - c. Regional PI Committee activities and results
 - d. General updates from the state EMS levelMembers also discussed the possibility of asking all of the standing committees for periodic updates, but not quarterly updates, to help ensure the Board is up-to-date on continuing programs and activities. Members were asked to think of additional topics of interest to the board.
6. Set next meeting – May 6, 2013 at 2 pm.
7. With no additional business, the meeting adjourned at 3:30 pm.