

Tidewater Emergency Medical Services Council, Inc.

**Governance Committee
November 19, 2012**

MINUTES

Present

George Yacus, PhD, Chair
John Hoffler
Jeff Wise
Jim Chandler

Absent

TJ McAndrews

1. Dr. Yacus called the meeting to order at 2:05 pm.
2. A motion was made, seconded and passed to approve 8-16-12 committee minutes.
3. EMS Plan revision - Mr. Chandler reported the state EMS contract changed this year to move the required review/revision of the regional EMS plan to the fourth quarter of the fiscal year. The work already started by the committee and the Board during their last meetings will be carried ahead and restarted for the June 2013 Board meeting. Members discussed the last Board meeting, the Governance Committee report including committee responsibilities, assessment of EMS plan priorities and the Board's continuing interest in performance improvement, benchmarking and data analysis. A presentation by Performance Improvement Committee representatives is being planned for the Board's December 13 meeting.
4. Nomination Process – Elections in March 2013
 - a. Leadership succession and term limits – following discussion, it was agreed to keep the current officer positions and unlimited terms of office as is and not to make any recommendations for change at this time. It was agreed to encourage officers to think ahead and notify the Governance chair when they plan to step down from the positions so that succession planning can take place. Dr. Yacus agreed to contact current officers to determine their interest in seeking another term, and to relay the above discussion.
 - b. Review previous letters to organizations and localities – letters were reviewed and the consensus was to use them as is for the upcoming request for nominations. Mr. Chandler will revise dates and prepare letters for Dr. Yacus' signature.
5. Other - none
6. Set next meeting – February 4, 2013 at 2:00 pm.
7. Dr. Yacus adjourned the meeting at 3:00 pm