

Tidewater Emergency Medical Services Council, Inc.
Executive Committee
Minutes, February 5, 2009

Present

Stewart Martin, MD, Chair
Bruce Edwards
Maryann Fitchett (via teleconference)
Robert Hundley
Kent Weber
Jim Chandler

Dr. Martin called the meeting to order at 11 am at the TEMS office. Mr. Edwards asked to add the attendance of Stewart Martin, Robert Hundley, Bruce Edwards, Loy Senter, Kent Weber and Jim Chandler to the 9-29-08 Executive Committee minutes. A motion passed to approve the 9-29-08 minutes as revised and the 10-23-08 minutes as distributed.

Review of Investments – Mr. Chandler provided a summary of investments performance for calendar year 2008, with previous year comparisons. It was agreed to move current funds in the TowneBank money market checking account to three no-penalty certificates of deposit at TowneBank for lengths of time to maximize return. Regarding the investment report, an error was noted on the amount contributed to the Spectrum Income Fund. It should have been \$13,248 invested in 2008 and will be corrected. It was noted the returns for all T. Rowe Price funds declined or were negative in 2008. It was agreed to discontinue further investments to the T. Rowe Price funds but to retain funds currently in those accounts. Regarding Reserve and Investment Policy recommendations provided by Rick Mayo, it was agreed to review investment performance on a quarterly basis, and to modify the investment policy accordingly, but to not hire a funds manager or make any additional changes at this time.

Simulation Center – Mr. Chandler provided input on staff discussions regarding the current and potential future status of business activity of the Weber Simulation Center. Various factors impacting simulation center future directions include the TEMS lease expiration in October 2010, the construction of an EVMS medical education building (including simulation capabilities) with expected completion in 2011, possible construction of a building by TCC, Virginia Beach Campus, to include simulation capabilities, anticipated EMS system needs, and barriers with regards to simulation programs and locations. Members discussed the EVMS building and a “talking points” paper developed as a result of discussions between staff and EVMS officials. The committee agreed to invite Don Combs of EVMS to the next board meeting to update the board of EVMS simulation plans and to inquire at TCC regarding their simulation plans.

Awards program – Mr. Edwards updated the committee on the TEMS workgroup decisions regarding the annual awards program and a decision to move the program to the EMS mini-symposium in Suffolk in April. He indicated the original date selected was in

conflict with previous arrangements for the Virginia Beach awards program, but that subsequent meetings have resolved that issue and the TEMS program is now scheduled after the Virginia Beach program in late May. This process led to some consternation and he feels such major program changes should come to the Board of Directors. Mr. Hundley said the workgroup recommendation did come to the MOC committee in December and the date conflict issue did arise but seemed isolated to Virginia Beach and MOC did not ask the workgroup to make any changes. Mr. Chandler apologized for workgroup and staff work which contributed to decisions that did not include widespread input. Mr. Hundley noted he and Mr. Edwards (and others) will work to set a multi-year schedule, if the awards are to be associated with the EMS mini-symposium, which will help avoid future conflicts.

The next executive committee meeting will be in May. Mr. Chandler will poll the committee on best dates.

With no further business, the meeting adjourned at 1:15 pm.

Minutes prepared by Jim Chandler