

**TIDEWATER EMERGENCY MEDICAL SERVICES, INC.
EMS PERFORMANCE IMPROVEMENT COMMITTEE MEETING MINUTES**

Meeting Date: June 1, 2017 **Meeting Location:** TEMS Office **Chaired By:** Forest Winslow
Begin Time: 2:00 p.m. **End Time:** 3:00 p.m. **Minutes Submitted By:** Jay Porter

Members Present: Jay Porter, Tyler Kerr, Christi Budy, Forest Winslow, Greg DeYoung, Rainey Dail, Amy Smith-Peard, Lisa Bono, Stephen Skinner

Item (Project)	Discussion (Status)	Action Required	Barrier s	By Whom/When
Introduction and Approval of Minutes	A motion was made to approve the February 9, 2017 minutes as presented. The motion was seconded and was approved .	N/A	N/A	N/A
Data Review	<ul style="list-style-type: none"> • Presentation to the group of the STMI Data for last year (2016) by quarter with explanation of improvements and work that still can be done throughout the region to ensure the region doesn't lose any of the ground that has improved since the formation and due to the work on behalf of the STEMI Subcommittee • Presented the data that was pulled from the VPHIB system referencing the obtaining 12 leads on patients greater than 35 years of age <ul style="list-style-type: none"> - Some issues discovered in the documentation of procedures • Presented the Data for FMC to 12lead obtained <ul style="list-style-type: none"> - Noticed that the times for obtaining 12 leads are not being documented in the PCR • Data presented on the 10/10/10 rule presented at State VHAC <ul style="list-style-type: none"> - 10 minutes to obtain - 10 minutes to transmit - 10 minutes to call STEMI at Hospital end - Need to ensure data is collected consistently <li style="padding-left: 40px;">Stroke Data • Documentation of Stroke Symptom onset and Last time seen normal, which can vary dramatically (gathered on primary or secondary impression of Stroke/TIA) <ul style="list-style-type: none"> - Norfolk possible mapping issues for some of the data that was obtained • Documentation of Blood Glucose levels which was shown to be done in most instances • Stroke on scene times which is one very good area that we can utilize and make vast improvements within the system 	- N/A	N/A	N/A

EMS PI Committee Meeting Minutes

Item (Project)	Discussion (Status)	Action Required	Barrier s	By Whom/When
	<ul style="list-style-type: none"> - Small discussion about keeping the 10 minute goal versus the AHA recommendation of 15 minutes. Will track and see if we need to change in the future. <p style="text-align: center;">Trauma Data</p> <ul style="list-style-type: none"> • Trauma on scene times for the entire region is currently a little long with area that we can really make improvements in the region. - Documentation errors again could be issue with this area • Documentation of patient destination Trauma vs Non Trauma Centers - Maybe incorrect documentation of the patients destination 			
Old Business	<ul style="list-style-type: none"> • Screen shots of columns and criteria for the agency to create the identical same report that is pulled for the council • Data will be shared by TEMS and allow the agencies to look at their raw data and look further into the what is the agency is doing and documenting at the agency level • Look and see what the next steps for each of the Subcommittees are going to be. What is the best steps for the Subcommittee to look at and make recommendations • Much better measure of complete set of vital signs that are being obtained for every one of the trauma patients that are being transported. 	<ul style="list-style-type: none"> • 		
	<ul style="list-style-type: none"> • Any other items that anyone would like to see in future meetings, which can be obtained from the VPIB system? 			
Medication Data	<ul style="list-style-type: none"> • Short Review of the Medication error spreadsheet that covered what may be true medication errors or errors in the documentation of the medication errors 			
Next Meeting	The NEXT EMS PI Committee meeting will be on 07/06/2017 via Phone at 2:30pm.	N/A	N/A	N/A